Protocols are most powerful and effective when used within an ongoing professional learning community such as a Critical Friends Group® and facilitated by a skilled coach. To learn more about professional learning communities and seminars for new or experienced coaches, please visit the National School Reform Faculty website at www.nsrfharmony.org.

Facilitating Learning, Logistics and Longevity


**Learning**
- Help participants develop vision of the work: Why they’re doing
- Facilitate
- Help group track history and progress
- Check in with participants in and out of meetings to gather feedback, respond to questions, provide support
- Identify and mentor new facilitators

**Logistics**
- Plan meetings and build agendas
- Identify who will play what roles at meetings and support them as they prepare
- Figure out how to use outside resources effectively
- Listen to/get feedback from participants
- Troubleshoot
- Participate in Meetings
- Arrange Meeting time, space, food
- Announce Meeting time/space
- Convene the meeting
- Turn meeting over to others for specific tasks
- Make sure LASW work has a place on the school professional development calendar
- Distribute any relevant materials before, after and during meetings

**Longevity**
- Help Participants identify how this work is related to other initiatives in the school and to school goals
- Help participants establish commitment to the work
- Encourage the interest of others who might join in the work
- Communicate value of the work to others
- Secure funding to support the work